**Sophomore Portfolio Checklist**

Must be returned to school counseling office by April 15, after Advisor has approved and signed

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_WVEIS Number:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student has satisfied requirements to be awarded credit \_\_\_\_\_\_\_\_\_\_.

Advisor’s Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Portfolio Requirement for High School Students**

* Students must complete **5 activities per year in addition to the required components** and add them into an electronic portfolio such as OneDrive. The asterisk (\*) activities are required and must be added into the portfolio.
* Upon completion of all components, students will receive 1 credit. (One full credit with the class of 2019, .25 credit every year for completion)

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| **Sophomore** | | Check Upon Completion |
| 1. | **\*PEP (Personalized Education Plan)** |  |
| 2. | Completed Career Exploration Inventory |  |
| 3. | Sample of Graded Writing (Can add a separate sample every year) Examples: lab reports, research paper, history essay, etc.) |  |
| 4. | Video and/or Photos of a Presentation or Project (Classroom, club, community/civic organization, etc.) |  |
| 5. | Interview or Report from a professional in a career |  |
| 6. | Evaluating the Sophomore year – LINKS Lesson or other lesson provided by school counselor |  |
| 7. | PSAT Scores |  |
| 8. | ACT Pre Scores |  |
| 9. | Self Interest Inventory-can be from CFWV or other career website. |  |
| 10. | Graded Research Paper from any course area. (History, Science Lap Report, etc.) |  |
| 11. | Attendance Record – Not to exceed 4/block or 8/period, non-school related (after April 1) |  |
| 12. | Certificates from Awards, Achievement, Honors, Service Clubs, Leadership of Community Club, etc. |  |
| 13. | Evidence of Community Service (Examples-Certificates from 4-H, Church Groups, etc.) |  |
| 14. | Benchmark Scores |  |
| 15. | WIN Scores from the Randolph Technical Center |  |